

# UC Merced Alumni Association Greater Sacramento Valley Chapter Charter

## NAME.

The UCMAA Greater Sacramento Valley Chapter is a chartered alumni group of the University of California, Merced Alumni Association.

## PURPOSE.

The purpose of this group shall be to join together with fellow UCMAA alumni in organized efforts to benefit the members of the group and the UCMAA, in accordance with the provisions stated in the UCMAA Chapter Manual. To those ends, this chapter shall be committed to aiding advocacy efforts due to its close proximity to the State Capitol in addition to other initiatives and programs.

## OFFICERS.

The following enumerated Chapter Officers as determined by bi-annual elections shall lead the group; upon bi-annual elections other officers may be proposed and ratified by the members. All officers must be UC Merced degreed alumni.

### **Chair:**

The Chapter Chair shall be the chief executive officer of the chapter and the liaison between the UCMAA Board of Directors and the chapter. The chapter chair shall ensure the chapter charter is upheld and that the chapter meets its obligations.

### **Treasurer and Fundraising Coordinator:**

The Treasurer and Fundraising coordinator shall act as chief accounting and financial officer for the chapter and shall coordinate all fundraising events with established guidelines and policies.

### **Advocacy Liaison:**

The Advocacy Liaison shall act as the official liaison between the chapter and the UC Merced Office of Governmental & Community Relations. The Advocacy Liaison will be responsible for understanding UC policies on campaign guidelines and advocacy outreach in addition to working with the Governmental & Community Relations Analyst to share UC Merced's advocacy initiatives and coordinate grassroots support on behalf of the chapter.

### **Secretary and Membership Coordinator:**

The Secretary and Membership Coordinator shall act as the official record keeper for the chapter documenting all decisions and maintaining membership roles. The Secretary and Membership Coordinator will also be tasked with collecting information on where UC Merced alumni work in the Sacramento-area and sharing that with the Alumni Relations Director.

## MEETINGS.

Regular in person meetings shall be held at least once every six months. Virtual meetings should occur more frequently between in person meetings.

## TERM OF OFFICE.

The Chapter will hold bi-annual elections of officers. The term of office can exceed more than two consecutive terms of two-years each upon approval of the UCMAA Board.

## VOTING.

A majority of attending UC Merced alumni constitutes a quorum for officer voting. Selection of Chapter leadership requires a simple majority.

## MEMBERSHIP.

All UC Merced alumni and friends of the University are eligible for membership in the group.

## AMMENDMENTS.

This charter may be amended by a two-thirds vote of the Chapter membership at any meeting. A change in the Charter must be submitted to the UCMAA Board in writing for approval.

# UC Merced Alumni Association Greater Sacramento Valley Chapter Charter

## DATE/SIGNATURES.

UCMAA Board Approval

Date: April 13, 2013

Alumni Relations Director:



Date: May 15, 2013

## Founding Chapter Leadership

Chair:

Date: \_\_\_\_\_

Treasurer and Fundraising Coordinator:

Date: \_\_\_\_\_

Advocacy Liaison:

Date: \_\_\_\_\_

Secretary and Membership Coordinator:

Date: \_\_\_\_\_

## DISSOLUTION/DE-CHARTER

A Chapter can decide at any time to dissolve and terminate their relationship with the UCMAA. The UCMAA reserve the right to de-charter a Chapter at their discretion. Chapters that do not complete the required annual program plan in June will be de-chartered.